



Algester Primary School

# Student Leadership Program 2019

# Algester Student Leadership Program

*Algester Primary School: Creating Futures ..... Together - every child, every day*

## Values



Algester Primary School staff, students and school community have a firm commitment to providing a safe and friendly atmosphere both in the classroom and on the playground. The aim of the Leadership Program is to provide students with the skills to become leaders in the school and will develop opportunities for students to take on captaincy positions within the school.

## Objectives

### For the senior students

- To develop respect and responsibility for self, others and place
- To develop friendships, relationships and trust with others
- To develop self-confidence and self-esteem
- To develop responsible decision making skills
- To develop leadership and communication skills
- To improve communication between students and staff
- To develop the skills of conflict resolution
- To help the senior students to feel empowered by giving them a useful role in the school

### For the School

- To provide a safe and friendly environment where young students can feel safe
- To enable new students to integrate more easily and feel more comfortable in the school environment
- To assist students with the transition from primary school
- To provide long term benefits for all students as training and skills are passed onto younger students
- To encourage students to have a close involvement with the school community
- To identify eligible candidates for captaincy positions in Year Six

## Skills

The Leadership program encourages students to develop the following skills:

- Personal and interpersonal skills for effective communication
- Valuing social justice principles
- Decision making and problem solving
- Building self confidence and empathy
- Assertiveness
- Relationship development and maintenance
- Group leadership skills
- Responsibility for self, others and place

## Values, Attitudes and Feelings

The Year Six Leadership Program encourages students to develop the following skills:

- Developing a high level of respect for themselves
- Developing a high level of respect for others.
- Developing a high level of respect for the school environment.

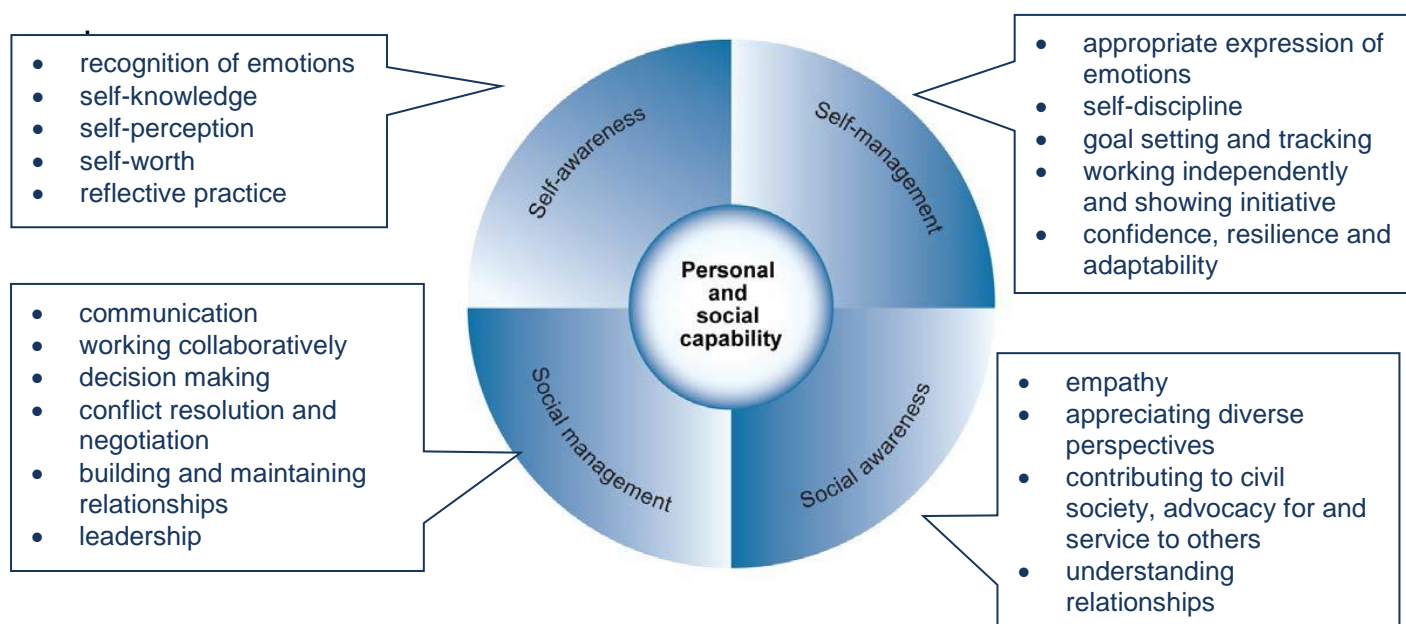
## Curriculum Links

### Australian Curriculum General Capabilities

#### Personal and social capability

In the Australian Curriculum, students develop personal and social capability as they learn to understand themselves and others, and manage their relationships, lives, work and learning more effectively. The capability involves students in a range of practices including recognising and regulating emotions, developing empathy for and understanding of others, establishing positive relationships, making responsible decisions, working effectively in teams and handling challenging situations constructively.

The Personal and social capability learning continuum is organised into four interrelated elements of:



## YEAR SIX LEADERSHIP PROGRAM

### Leadership Card and Leadership Badge (Phase 1)

Phase 1 of the leadership program is for those children who have leadership aspirations. Any student in year 5 who wants to apply for any category of captain within the school **must participate** in phase 1 of the program. In mid-term 3 and early term 4 all year 5 children are able to complete a Leadership card. This card is to be signed by teachers and school administration who can justify that the student displays characteristics needed to represent the school in a leadership role. (Appendix one)

1. Upon completion of the leadership card the student will be presented with a Leadership badge and thus will be eligible to undertake Captaincy positions in the future.
2. Students who do not participate in phase 1 of the program may not be appointed a captain position.

### Leadership Positions (Phase 2)

The school will acknowledge Leaders in a number of Curriculum Fields:

- School Captains – 4 Positions, gender specific - 2 Girls and 2 Boys
- Arts Captains – 2 Positions; non gender specific.
- Library Captains – 2 positions; non gender specific.
- Performance Captains – 3 positions; non gender specific - 1 Band, 1 Choir, 1 Strings.
- House Captains; non gender specific - 4 leaders per house.

Total Leadership positions = 27

### Selection of Leadership Students.

Each Curriculum area is to run selection processes that suit the needs of that particular area to select suitable students.

- School Captain applicants will be required to complete a nomination form (appendix 2) and then complete a set interview process in front of a panel that will consist of a School Staff member, a school administration member and a school community member. This process will determine a short list of students who will be given a week of “campaign” time before presenting themselves to the school community (Staff and year 5 and 6 students) for a vote. (Appendix 3)
- Arts Captains: Applicants are issued with a question sheet and given a set amount of time to answer the questions. This sheet is then allowed to be brought into an interview with representatives of the Arts faculty where each child will have the opportunity to present their suitability for the position. (Appendix4)
- Performance Captains: Applicants are issued with a questions sheet and given a set amount of time to answer the questions. This sheet is then allowed to be brought into an interview with representatives of the music faculty where each child will have the opportunity to present their suitability for the position. (Appendix, 5, 6 and 7)
- House Captains: Year 5 and 6 students will be assembled and divided into house groupings where nominated students will be able to present a short speech to their house for a vote to take place.
- Library Captains: Applicants are issued with a questions sheet and given a set amount of time to answer the questions. This sheet is then allowed to be brought into an interview with representatives of the music faculty where each child will have the opportunity to present their suitability for the position. (Appendix 8)

## **ROLES OF LEADERS**

### **School Captains**

- Representing the Algester student community at school and community events and functions
- Participating in Student Council
- Assisting in the organisation and running of school assemblies
- Officiating at assemblies
- Representing the school at the annual leadership conference
- Taking responsibility for such things as putting out and taking in school flags
- Reporting to the Deputy Principal

### **Arts Captains**

- Helping to organise and run school Arts events
- Organising performances and cultural activities for students
- Assisting with Student Art club
- Representing the school at official functions
- Reporting to the Arts Program Manager

### **Library Captains**

- Helping with duties in the Library
- Giving weekly reports and messages on Parade
- Helping with book circulation
- Reporting to the Teacher Librarian

### **Performance Captains**

- Representing music students and the music program
- Helping with the set up and pack up of rehearsal equipment
- Helping with the set up and pack up for performances
- Helping to organise and run school Arts and Performance events
- Delivering teacher letters to other performance group members
- Reporting to the Instrumental Music co-ordinator
- Compering music concerts

### **House Captains**

- Putting out pads for posts and help in Junior oval or Year 1 playground on rostered days
- Teaching junior school students to play games at lunch times on a roster
- Helping set up and pack up on sports days (This may be shared across Junior and Senior Sports Days)
- Carrying out duties for PE teacher
- Leading house group on sports days with cheering and support.
- Representing the school at official functions, such as Cross Country, Lapathon and District Competitions
- Reporting to the PE teacher and Year Six teachers

## **School Service Positions Recognition**

Throughout the year, as part of the Leadership program, varied students will participate in a variety of activities to assist the school and themselves with their personal and social growth. These activities will be undertaken as a year level group and will consist of the following topics:

- Bullying and Bullying behaviour
- Cyber Bullying and Social media interactions
- Self Esteem and Friendship
- Positive Interactions
- Assertive and not aggressive behaviour
- Community service and giving back to the community
- Building healthy relationships and friendships
- Peer Influence

In addition to these programs children will have the opportunity to undertake additional programs and initiatives that support the school and the community. These programs; including Arts ambassadors, library monitors, junior playground assistants etc. will be eligible for the allocation of a "School Service" Badge to display on their uniform in recognition for their efforts. Nomination for this recognition will come from the teacher/coordinator of the area responsibility within their determination of set criteria.

## **Student Council**

All students who hold a Captaincy position (except for House Captains) will be required to commit to regular student council meetings. Each member of the council will be allocated a set number of classes throughout the school to represent at these meetings. This means that each member must visit their set classes to discuss issues, ideas, suggestions and concerns from students of the school. These discussions will then be reported back to the student council for discussion and response.

The student council will meet at least once per term and must minute all meetings so that they can be presented to school P and C for comment and endorsement. In addition the Student Council will be responsible for the organisation and implementation of no more than six (6) fund raising events throughout the year. These events must be approved by the P and C and must consist of; 2 fundraisers with a community focus and 4 with a school focus. School focus fund raising activities are to raise funds (cost centred through the school office) for a project/s that benefit the school and the students.

## **House Captains**

House Captains will not be part of the student council however will assume the leadership role of supporting the school and fellow students through:

- The setting up of varied school sporting fixtures and events and assisting throughout the running of those events.
- The allocation, recording and return of school sporting equipment to students to be used in the playground.
- A rotational time allocation of supporting junior students in the playground to assist with organised games and activities during playtime.

## TIME LINE FOR CAPTAINCY/LEADERSHIP ELECTIONS

### PROCESS TIMELINE

#### 2019 LEADERSHIP TIMELINE

##### **2018**

- From 20<sup>th</sup> August - Leadership card and badge program initiated.
- 12 October - Nominations for Leadership badge close
- 19 October - Nominations close for School Captain positions
- 24 – 26 October - Interviews to determine shortlist
- 29 Oct – 5 Nov - Campaign Week
- November 5 - Speeches Addressing Criteria
- Elections
- November 12 - Announcement of School Captains
- Nov 14 – 30 - Processes for additional leadership places.
- December 5 - announcement of all School Captains.
- December 12 - Hand over to new Captains at Graduation

##### **2019**

- February TBA - Class Elections of Councillors.
- February TBA - Student Leaders Induction.
- February TBA - Leadership Activity Day





**ALGESTER PRIMARY SCHOOL**  
**SCHOOL CAPTAIN 2019**  
**NOMINATION FORM**


THIS SECTION IS TO BE COMPLETED AND HANDED INTO THE SCHOOL OFFICE BEFORE

<p><b>I _____ wish to nominate for the position of School Captain at Algester Primary School.</b></p> <p><b>I am aware of the responsibilities of the position and will commit myself to completing my duties to the best of my ability for the entire school year.</b></p> <p><b>Signed: _____ (Student)</b></p> <p><b>I have the endorsement of my parents or caregivers to nominate.</b></p> <p><b>Signed: _____ (Parent/Guardian)</b></p>
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DO NOT COMPLETE THIS SECTION – TO BE COMPLETED AFTER YOUR INTERVIEW


<p><b><u>ENDORSEMENT</u></b></p> <p>I believe that _____ is a responsible student who will show responsibility and commitment to the position of School Captain and be of great service to the school community.</p> <p>Name and Signed:</p> <p style="margin-left: 100px;">Teacher _____</p> <p style="margin-left: 100px;">Administration _____</p> <p style="margin-left: 100px;">P &amp; C _____</p>
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	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <p><b>SCHOOL CAPTAIN NOMINEE</b></p> </div>
<p>MY NAME IS</p> <p>I am a nominee for School Captain and I am a Senior Badge holder. Please consider me at the upcoming election.</p> <p>Signed:</p>	

**SUGGESTED QUESTIONS FOR SCHOOL CAPTAIN NOMINEES**

In what ways would you show leadership in our school to help our school goals of being Organised, Getting Along, Persistent, Confident and Resilient?

What do you believe are the best things about our school and how would you communicate this belief to the students, staff and community to develop a greater pride in the school and involve everyone in its successes?

 <p><b>2019</b></p> <p><b>ALGERSTER PRIMARY SCHOOL</b></p> <p><b>STUDENT LEADERSHIP POSITION VOTING FORM</b></p> <p><b>Place a 1 in one Boy Column and 1 in one Girl Column</b></p>			
<b>BOY CAPTAIN NOMINATIONS</b>		<b>GIRL CAPTAIN NOMINATIONS</b>	

*Application to become Algester Primary  
Arts Captain*

Name

Why do you wish to be an Arts Captain of Algester Primary School?

What is it about you that would make you a good Arts Captain?

What do you think the role of Arts Captain should include?

Describe how you get on with other students, teachers and members of the school staff.

You are asked to give your opinion of Algester Primary School. What would you say?

Please add any additional comments you wish to make.

*Application to become Algester Primary  
Strings Captain*

**Name**

Why do you wish to be a Strings Captain of Algester Primary School?

What do you think the role of the Strings Captain should include?

What personal qualities did you develop by being in the strings program at Algester State School?

You are asked to give your opinion of Algester Primary School Strings Program. What would you say?

Please add any additional comments you wish to make.

*Application to become Algester Primary  
Band Captain*

**Name**

Why do you think you would be a good Music Captain of Algester Primary School?

How would you be a good role model to other students in lessons, ensemble rehearsals and performances?

What personal qualities did you develop by being in the band at Algester State School?

Please add any additional comments you wish to make.

*Application to become Algester Primary  
Choir Captain*

Name

Why do you wish to be Choir Captain of Algester Primary School?

What is it about you that would make you a good Choir Captain?

Name the ways in which you can be helpful to the Music Teachers as listed below.  
Before and After Concerts:

In a Music Excursion:

Rehearsals: As a Choir Captain, I will ...

You are asked to give your opinion of the Choir Program Algester Primary School. What would you say?

Please add any additional comments you wish to make.

*Application to become Algester Primary  
Library Captain*

**Name**

Why do you wish to be a Library Captain of Algester Primary School?

What is it about you that would make you a good Library Captain?

What do you think the role of Library Captain should include?

Describe how you get on with other students, teachers and members of the school staff.

You are asked to give your opinion of Algester Primary School Library. What would you say?

Please add any additional comments you wish to make.

