



Vision

Creating Futures ... Together

A **digital** future for our students focuses on preparing students for the future by:

- Creating social consciousness to all students to collaborate, communicate and share in a safe and supportive environment.
- Access mobile learning and creation through technology anytime, anyplace.
- Supporting student’s visualisation to make their abstract ideas into concrete and tangible products.
- Providing students with the tools to express themselves through storytelling to make meaning for others.
- Catering to the different learning needs of all students through feedback loops and formative assessment with technology.
- Allow students to self-regulate their learning position and purpose and advocate for the design of projects.
- We have 17 iPad classes for 2017 from Prep-Year 6. All non-BYO classes have 6 iPads in their classroom to access for learning.

Rationale

At Algerger, we aim for our students to acquire knowledge, skills, values, attitudes and capabilities necessary for success in the 21st century. As

technology continues to change, so do the modes in which we work, play and learn. The use of technology is increasingly becoming normalised in all aspects of our life (Hockly, 2012).

Social	Mobility	Visualisation	Storytelling	Gaming
200,000 years	70,000 years	40,000 years	17,000 years	8,000 years

Selection for iPad Classes

Students currently in iPad classes in Prep to Year 6 will be offered the opportunity to continue in BYO classes in the following year. All other students will also be invited to be part of the BYO iPad program through an expression of interest form and asked to purchase their own device.

It is policy at Algerger, that when making classes, a range of factors are considered. These include having students with a range of backgrounds, abilities and interests; having a gender and academic balance and taking note of parent requests. **For this reason, it is possible that not every student expressing interest will be in an iPad class in the following year.**

Class use of iPads

iPad classes will use their iPads in a way that considers learning requirements, health and safety each day. They will be used as one of many tools for learning. Students will still require school books and pencils according to their booklist. Learning is personalised for each student across a balanced curriculum.

Apps

Parents/Carers will need an Apple ID to enrol in our *iTunes U* course to follow each post to purchase all *Core Apps* and *Year Level* specific Apps at home. *Family Sharing* is encouraged so Apps can be shared between family members and do not need to be purchased more than once to keep the cost to a minimum.

You may load other apps on the iPad for use at home to be kept in a folder labelled “Home” as long as there is a minimum of 24Gb available for school use.

Security and Safety

Information for Students and their Parents about Acceptable Usage

All students must comply with the **Algester State School Responsible Behaviour Plan for Students** and the **Algester Acceptable Use Agreement**

Some examples of acceptable use:

It is acceptable for students to use school computers and network infrastructure for:

- assigned class work and assignments set by teachers;
- developing literacy, communication and information skills;
- authoring text, artwork, audio and visual material for publication on the Intranet or Internet, solely for educational purposes as supervised and approved by the school;
- conducting research for school activities and projects;
- communicating with other students, teachers, parents or experts in relation to school work; and
- access to online references such as dictionaries, encyclopaedias, etc.
- collaborating, researching and learning through the school’s e-learning environment

Unacceptable use could include:

- downloading or publishing offensive messages or pictures;
- using obscene, abusive, discriminatory or derogatory language
- cyberbullying, harassing, or stalking others;
- deliberately wasting printing and Internet resources;
- intentionally damaging devices, computers, printers or the network equipment;
- violating copyright laws which includes plagiarism;
- using unsupervised internet chat;
- sending chain letters or Spam e-mail (junk mail)
- knowingly downloading viruses or other programs which breach network security eg .exe files for games
- using a device’s camera anywhere inappropriate or for inappropriate purposes
- invading someone’s privacy by recording images, personal conversations or activities OR distributing or uploading (eg forwarding, texting, Bluetooth use) such material
- sharing personal information (name, family member’s name, address, phone number etc) on internet or email other than for educational purposes of the school

Program usernames and passwords are to be kept by the student and not divulged to any other individual (e.g. a student should not give their fellow students their username and password). Students cannot use another student or staff member’s username or password to access the school’s network. ***Students are not to now their Apple ID passwords.***

What is expected of schools when providing student’s with access to ICT facilities?

Schools will provide information in relation to student access and usage of its network and reserves the right to restrict/remove student access to the intranet, internet or network facilities if parents or students do not adhere to the school’s network usage and access guidelines.

The school will educate students about cyber safety, including cyber bullying, safe internet and email practices and health and safety issues.

Where possible, classes involving internet usage by students will be prepared prior to class engagement, including, filtering and checking sites students are directed to visit. An assessment should be made of the appropriate timeframe for access to the internet for completing the set task or duration a student should have access to the internet (e.g. during schools hours, outside of school hours).

What awareness is expected of students and their parents? Students and their parents should:

- Understand the responsibility and behaviour requirements (as outlined by the school) that come with accessing the

school's ICT network facilities and ensure they have the skills to report and discontinue access to harmful information if presented via the internet or e-mail;

- Be aware that the ICT facilities should be utilised with good behaviour as stipulated under the Code of School Behaviour; and that students breaking these rules will be subject to appropriate action by the school. This may include restricted network access or loss of byo privilege for a period as deemed appropriate by the school.
- Be aware that access to ICT facilities provides valuable learning experiences, therefore giving the student educational benefits in line with the school's educational program;
- Be aware that the internet gives access to information on and from a wide variety of organisations, subjects, people, places with origins from around the world; the school cannot control information accessed through the internet; and information may be accessed or accidentally displayed which could be illegal, dangerous or offensive, with or without the student's immediate knowledge; and
- Understand that teachers will always exercise their duty of care, but protection, mitigation and discontinued access to harmful information requires responsible use by the student.

Internet Use at School

At school, students must agree to follow the Appropriate Use/Behaviour of School Network guidelines in relation to Internet Use. Internet access is provided by Education Queensland's Managed Internet Service (MIS) and provides students with:

- Content-filtered Internet access
- Virus-filtered email

MIS provides the means to filter students' access to web pages from a global level, controlled by Education Queensland and from a school level when appropriate.

Internet Use at Home

The iPads can be configured to connect to a home wireless or wired network. This configuration can be performed as with a normal iPad.

E-Mail Use

While at a state school, students have access to a Department of Education email account, which they can access from home and school for the purposes of learning. Email traffic is monitored for inappropriate use, content and language.

Insurance

Parents are encouraged to provide personal insurance for their devices. Check with your preferred insurance company about personal insurance at home and to and from school for your iPad. You may want to investigate an extended AppleCare Protection Plan. For more information, visit

<http://www.apple.com/au/legal/statutor>

iPad purchasing – Family Funded Program

Apple offers special iPad pricing for students attending our school. This special pricing is available for purchases made at Apple Stores, through our school's customised online store or via the Apple contact centre. If you are purchasing in-store or over the phone just let the Specialist know our school's name.

Finance options are also available for purchases if you are purchasing at an Apple Store or online. You can also visit your local Apple Store, or call 133-622 to purchase through our contact centre. To find your local Apple store visit

www.apple.com/au/retail

Care of BYO Devices

In transit, all iPads will be in their protective case, and inside a school bag. Water bottles should not be carried with the iPad. iPad classes may leave their water bottles at school overnight.

At school, iPads are stored securely in classrooms at break times. iPad classes will generally be open for students to bring their iPad into the room at 8.40am.

All devices are monitored by teachers at school and rules are in place to prevent foreseeable problems and damage; however, from time to time, accidents may occur. If any damage to a device is proven to be through negligence of the school, the school will cover the cost of repair. If damage is caused by deliberate or careless actions of a student (owner or others), the responsibility for costs of repair will be passed onto those involved and necessary behaviour consequences will apply. The decision

around the responsibility for repair costs is at the discretion of the Principal.

All use of iPads at school is subject to the school Responsible Use Agreement.

- iPads travel to school every day in a secure and safe manner
- In a sturdy iPad case
- Zipped in school bag or iPad carry bag
- iPads are not to be used before school, during break times or after school, whilst on school property (this includes no use at Before/After School Care)
- iPads will be stored in the classroom whilst not in use.
- Each student must adhere to the Classroom iPad Rules whilst in use: eg
 - Carry safely with two hands
 - Respect your ears (sensible headphone volume)
 - Respect your eyes (break after 20 minutes of use)
 - Always use responsibly
- iPad must come to school charged.
Charger should not come to school

General Care (Students are responsible for the general care of the iPad)

General Precautions

- It is recommended that food or drink should not be next to your iPad when in use.
- Cords, cables, and removable storage must be inserted into, and removed from the iPad carefully.
- Students are responsible for ensuring the battery is charged for school each day.

Screen Care

The screen can be damaged if subjected to rough treatment. They are particularly susceptible to damage from excessive pressure and can be costly to repair.

- Do not lean on the top of the iPad.
- Do not place anything near the iPad that could put pressure on the screen.
- Do not place anything in the carry case that will press against the cover.
- Do not poke the screen.
- **Regularly clean the screen with a soft, dry cloth or anti-static cloth.**

Battery Maintenance

The battery life of portable devices is improving as technological enhancements are made. To get the most out of the battery life of the iPads, follow these simple tips:

- Reduce the screen brightness to a comfortable level
- Disable connectivity such as WiFi and Bluetooth when not in use
- Lock the iPad screen when not in use
- Close all running apps when not in use

Occupational Health and Safety

Students are advised to consider the following advice when using their iPad.

- Taking regular rest breaks (at least every 20 minutes; more often if the setup is not ideal to allow muscles and vision to recuperate).
- Not using the iPad for more than an hour in any session.
- Working in an environment free from glare.
- Using the iPad on a desk rather than on the lap whenever possible.
- Changing the viewing angle to minimise the need to bend the neck.
- Using a chair that maintains good posture.
- Reducing the need to carry the iPad (where practicable).

Conditions and Specifics of Use of Mobile Learning Devices

Other Privately Owned Devices

Only Apple iPads will be able to be used in the BYO iPad program. Algester State School will not sanction any other privately owned devices connecting to the school network. This exclusion includes all other private iPads, and mobile devices. The policy has been enacted to prevent exposure of the school network to security risks.

BYO iPad program FAQs

Q: Why allow only iPads and no other mobile devices or laptops?

A: We believe in a consistent approach to ensure best productivity with regards to maximising student learning outcomes and providing technical support to students and parents when necessary.

Q: How much of the day will the iPads be used? Will the students still be using pencil and paper as well as handwriting?

A: We envisage that the iPads will be used between 15-75% of the school day. This percentage may also vary from day to day and from student to student as student A may benefit from using the iPad more than student B. Yes, students will still continue to use pencil and paper and to practise handwriting.

Q: Will the iPads be managed at home or at school e.g. loading apps, updating the device?

A: Apps will need to be purchased and downloaded at home using an Apple ID. We can provide some technical support at school if the need arises.

Q: Will I be expected to purchase a brand new iPad and do I have to purchase from a particular store e.g. Apple?

A: No, you can choose to use an iPad that you already own or purchase a used iPad as long it meets the device requirements. We will not recommend a store where you can purchase an iPad. We do not endorse any one store however the Apple Family Funded Program may assist with a discounted purchase price and support to setup the device.

Q: Should we purchase a case/cover for the iPad and if so, which one should we buy?

A: Yes, a case/cover is required for your child's iPad. There are many competitively priced cases and covers on eBay or you can choose to purchase from a local store. A fully enclosed case with a clear tempered glass screen protector or a hammer tight glass cover may be the most protective case for an iPad. We recommend that the case should protect both the front and back of the iPad. We will not recommend a store where you can purchase a case or cover. You should also consider purchasing a waterproof sleeve or bag to put the iPad (in its case) inside e.g. wetsuit material, in case of drink spillage in your child's bag.

Q: Should we purchase a screen protector?

A: You should consider purchasing a tempered glass screen protector to help protect the iPad glass screen from damage.

Q: Is a separate keyboard required?

A: A separate keyboard is not required and when attached to the iPad cover, can sometimes get in the way.

Q: Will students continue to have access to computers and other technologies?

A: Yes. All students at Algester will continue to have access to computer labs and other relevant technologies to support them with their learning.

Q: Can my child bring a 3G enabled iPad without the SIM?

A: Yes. The reason why we do not want external controlled Internet access is that by the students going through our school wireless, they are also going through Education Queensland Internet filters, helping prevent and protect our students from accessing inappropriate content.

Q: When buying a Pre-owned iPad, what do I need to be aware of?

A: Every iPad has a serial number and with this number, Apple track the date and place of purchase, length of any remaining warranty, and whether it has been reported as stolen. Before buying a used iPad, it may be worthwhile noting the serial number and contacting Apple Care. All iPads need to meet the school's device requirements.

Q: Is my child required to know their Apple ID and password?

A: No. Please do not disclose the Apple ID password to the student.

Q: I can't remember the passcode that is set on my iPad and it is locked. How do I unlock it?

A: You will need to contact Apple to assist you.

Q: Can I update the operating system at home?

A: You will need to regularly update to the latest iOS operating system and App update. The operation system of BYO iPads must be updated at home.

Q: What iPad Settings should I use?

A: Please refer to the Settings area on the iTunes U course.